



# Weekly Bulletin

Week ending Friday 1 March 2024

## Attendance

Should your child be absent from school please ensure that you telephone/email daily by **8:30am** at the latest.

There is an absence line should you wish to leave a message or if you prefer you can send it via email to our designated attendance email address: [attendance@houltonschool.org.uk](mailto:attendance@houltonschool.org.uk).

**As per the Attendance Policy parents/carers are requested to keep the school informed by doing this on a daily basis until their child returns to school.**

Please note that should your child have a sickness bug we do not operate a 24-hour policy so they may return to school as soon as they are well enough to do so.

## ParentPay Reminder

Gentle reminder to keep an eye on your child's ParentPay balance and to top up their funds at the weekend for the coming week. We have noticed an increase in the number of pupils who have slipped into a negative balance recently. Please ensure you check your child's balance on a regular basis.

## Free School Meals

Should you have a change of family circumstance, please remember that you can make an application for benefit-related free school meals at any time by following the link below:

<https://www.warwickshire.gov.uk/education-learning/apply-free-schoolmeals>

The school Privacy Notice is available on the Houlton School website under Useful Links.

**Next week will be WEEK A**