



Houlton School
Signal Drive, Houlton,
Rugby, Warwickshire, CV23 1ED

01788 593300
hello@houlton.tlet.org.uk
houltonschool.org.uk

Paul Brockwell
Executive Principal

Registered in England
Company number 07515832

Lorna Pountney
Head of School

21st September 2026

Dear Parent/Carer,

Thank you for your email. I wanted to provide some clarification regarding our current detention arrangements, while also emphasising our shared aim of supporting students to avoid detentions wherever possible.

Our priority is to work in partnership with families to help students understand expectations, make positive choices and address any difficulties that may be contributing to behaviour concerns. We want to work with you proactively so that a detention is not needed in the first place.

Where a detention is necessary, it is important that there is a clear and consistent consequence. A detention provides an opportunity for a student to reflect on their behaviour, take responsibility for their choices and understand the importance of meeting the school's expectations.

I appreciate that lunchtime detentions have previously been possible. However, due to changes in our staffing capacity this academic year, we are no longer able to safely facilitate or supervise detentions during lunchtime. **All detentions will therefore take place after school.**

We recognise that this can create practical difficulties for families, particularly where students rely on buses or other transport arrangements. We understand that parents and carers may need to make alternative arrangements for collection or travel, and we are happy to work with you to minimise this where possible.

If the date of a detention causes difficulties, we are very willing to arrange an alternative date that is more manageable for your family. While we can be flexible about **when** an after-school detention takes place, we are unable to offer lunchtime detention as an alternative.

In addition to this, to support a child in remembering their detentions and therefore avoid any further escalation. We have ensured that Edulink notifications are activated, Emails home to primary caregiver the evening before and detention slips sent around during the day of.

Our aim is to work together so that your child is supported to meet expectations and avoid the need for further detentions. Where a detention is required, however, we ask for your support in ensuring that the consequence is completed.

Thank you for your understanding and continued partnership.

Kind regards

Yours sincerely

Yours sincerely

Mr Paul Brockwell
Executive Principal

Mrs Lorna Pountney
Head of School