



HOULTON
SCHOOL

Year 6

Parents' Evening

Wednesday 8th July 2026

Actions Worthy of PRAISE



Executive Principal



PAUL BROCKWELL

Head of School



LORNA POUNTNEY



HOULTON
SCHOOL

Vice Principal



CLAIRE COOKE

Quality of Education
Incomes/ Outcomes and
Achievements

Assistant Principal



SIAN WARDE

Student Experience (DSL)
Safeguarding, Personal
Development and Wellbeing

Assistant Principal



ANGELA LANCINI

Curriculum
Assessment, Data and Pupil
Progress

Assistant Principal



JENNY IDESON

Classroom Quality
Teaching and Staff
Development

Assistant Principal



HOLLIE TOMLINSON

Culture
Attendance, Behaviour and
Culture



HOULTON
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Key Stage 3 Lead



Lydia Mehta

Head of Year



7

Sophie Cunliffe

**Executive Office
Manager**



Lianne Houlton

Trust SENDCO



Dean Merrick

Associate SENDCO



Hannah Mchale

Key Stage 4 Lead



Alec Shrimpton

6th Form Trust Lead



Lorraine Cunliffe

6th Form Site Lead



Matt Raffy

Our Vision – United by Values. Driven by Excellence



We are a supportive, caring community that champions every child. We work together to drive happiness, achievement and personal success.

We celebrate difference, and foster talent and ambition. From an early age, our pupils are encouraged to aspire, and through inclusive teaching, high expectations, and a supportive community, we nurture potential and ensure that every child is celebrated.

The PRAISE Framework



Prepared

Turning up on time and ready for learning with the right mindset.



Respectful

Treating others with kindness and valuing our diverse community.



Aspirational

Setting high goals and striving for excellence in all areas.



Inclusive

Championing every child and celebrating our differences.



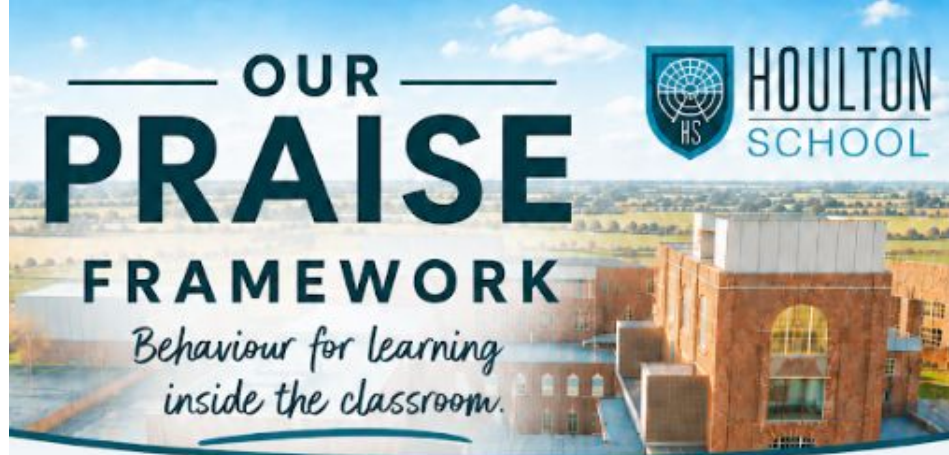
Socially Responsible

Making a positive impact locally and on the wider world.



Excellent

Always doing our very best and modeling high standards.



Prepared

Behaviour for learning:
We arrive on time with the right equipment and a positive attitude.

Metacognition:
We are strategy planners.
We plan our approach, break tasks into steps, and think ahead.



Respectful

Behaviour for learning:
We listen when others are speaking.

Metacognition:
We have an open mindset.
We listen to feedback and value others' ideas to improve our learning.



Aspirational

Behaviour for learning:
We set ambitious goals and work hard to achieve them.

Metacognition:
We are connection finders.
We link our learning to ambitious future goals.



Inclusive

Behaviour for learning:
We welcome others and value everyone.

Metacognition:
We have an open mindset.
We stay open to different viewpoints and ways of thinking.



Socially Responsible

Behaviour for learning:
We care for our school, community and environment.

Metacognition:
We are connection finders.
We link our learning to the real world and use our knowledge to make a positive difference.



Excellent

Behaviour for learning:
We take pride in our work and presentation.

Metacognition:
We are strategy planners.
We choose and improve our ways of working to get the best possible results.



Prepared

We move with pace and purpose.

- We navigate the corridors calmly, quickly and with intent.
- We take responsibility for arriving where we need to be, on time.



Respectful

We respect people, spaces and property.

- We care for our school environment by leaving spaces clean and tidy.
- We listen carefully and value the views of others.



Aspirational

We strive to be the best version of ourselves.

- We aim high and take pride in our achievements.
- We take responsibility for our choices and personal growth.



Inclusive

We make everyone feel welcome and valued.

- We are kind, polite and supportive in our interactions.
- We celebrate diversity and respect differences.



Socially Responsible

We understand the impact of our actions on others.

- We contribute positively to our school community.
- We look out for others and report concerns when needed.



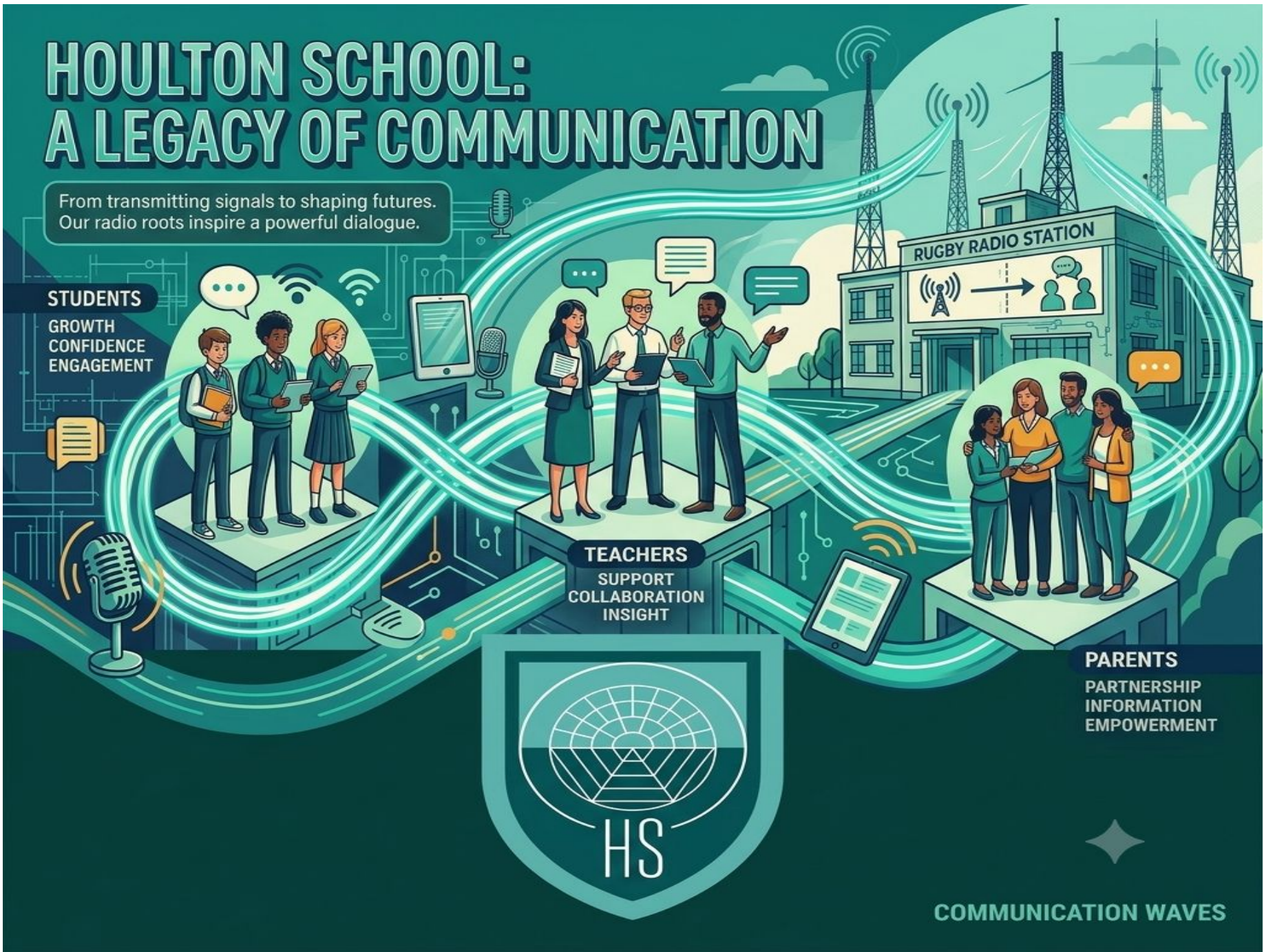
Excellent

We do the right thing, even when no one is watching.

- We follow routines and meet expectations consistently.
- We lead by example and inspire others to do the same.



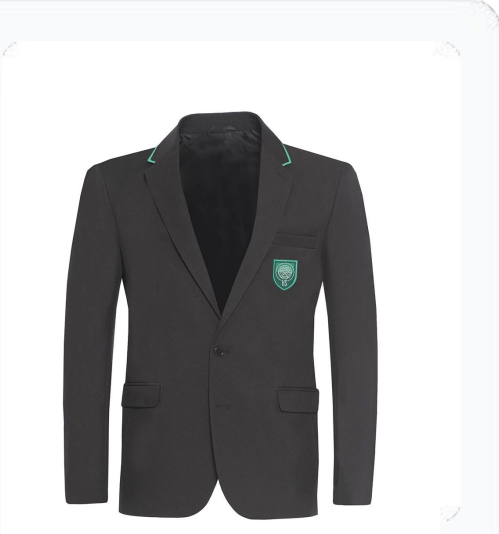
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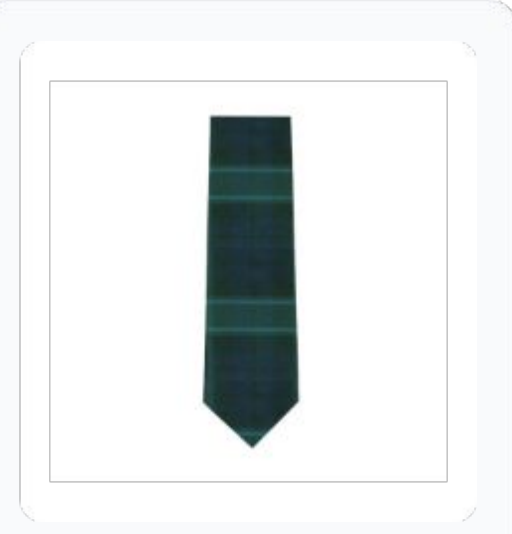
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Compulsory Branded Items



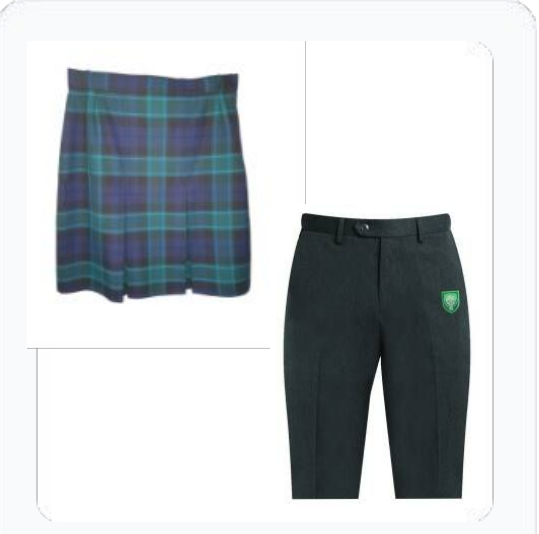
The Blazer

Grey contemporary style with school logo. Required for all pupils.



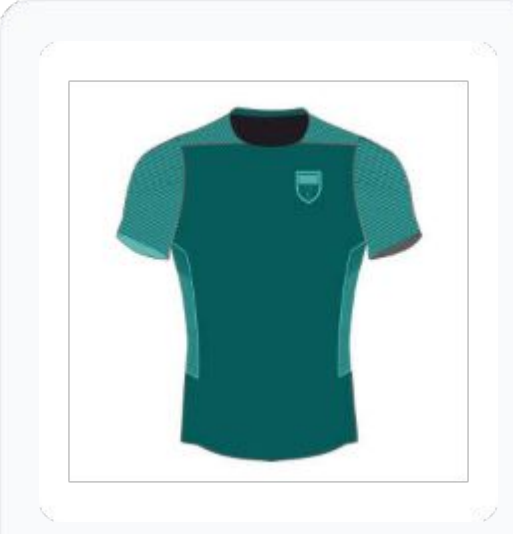
The Tie

Branded tartan clip-on tie. Different lengths available.



Lower Body

Houlton branded trousers or tartan kilt-style skirt (knee length).



PE Kit

Required Houlton logo PE Tee. To be worn for all PE lessons.



Official Supplier: **Webb Ellis, Rugby**



Non-branded items (shirts, shoes) can be purchased elsewhere.

Time to move.....

Armstrong - Mrs Cunliffe HU 0 03

Dorsey - Mrs Warde HU 0 05

Morse - Mrs Ideson HU 0 06

Obama - Mr Bediako HU 0 07

Shakespeare - Mrs Cooke/ Mrs Hoult - HU 0 11

Winton - Mrs Pountney (Stay in the Sports Hall)



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Our Culture

A community where every child belongs and flourishes.



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HOULTON YEAR GROUP BADGES

Each year group has a unique badge colour to help our staff quickly and easily identify you around school.

YEAR GROUP	BADGE
YEAR 7 Red	
YEAR 8 Blue	
YEAR 9 Green	
YEAR 10 Purple	
YEAR 11 Yellow	

Houlton School : Year Group Badges



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HOULTON SCHOOL DAY STRUCTURE

PERIOD / SESSION	FROM SEPTEMBER (PERMANENT STRUCTURE)		FOCUS / ACTIVITY
School Starts / Form Time	8:40 AM (Period 1)		Lesson
Period 1	8:40 - 9:45		Lesson + Uniform, Phone & Jewelry Checks
Period 2	9:45 - 10:45		Lesson
Break	10:45 - 11:05		Morning Break
Period 3	11:05 - 12:05		Lesson
Lunch 1 (Years 7,9,11)	Lunch	12:05 - 12:35	Lunch
	Form Time	12:35 - 1:05	Form Time
Lunch 2 (Years 8,10,12)	Form Time	12:05 - 12:35	Form Time
	Lunch	12:35 - 1:05	Lunch
Period 4	1:05 - 2:10		Lesson + Afternoon Standards Check
Period 5	2:10 - 3:10		Final Lesson
School Dismissal	3:10 PM		Safe Bus & Travel Window

Year	8.40	9.35	10.45	11.05	12.05	12.35	1.05	2.10
7	Assembly (AUD) Finish -9.10	Tutor/ Badges/ Biometrics	Break - Go at 10.30	Fire Drill/ Tutor	Lunch - 11.40	Tutor/ PRAISE	Metacognition	Tutor/ Enrichment Offer
8	Year 8 start school at 10.45		Assembly (AUD)	Tutor/ Fire Drill/ Badges	Tutor/ PRAISE	Lunch	Metacognition	Tutor/ Enrichment Offer
9	Year 9 start school at 9.35	Assembly (AUD)	Tutor/ Badges	Fire Drill/ Tutor	Lunch	Tutor/ PRAISE	Metacognition	Tutor/ Enrichment Offer
10	Year 10 start school at 10.45		Assembly (SH)	Tutor/ Fire Drill/ Badges	Tutor/ PRAISE	Lunch	Metacognition	Tutor/ Enrichment Offer
11	Year 11 start school at 9.35	Assembly (SH)	Tutor/ Badges	Fire Drill/ Tutor	Lunch - Mezzane	Tutor/ PRAISE	Metacognition	Tutor/ Enrichment Offer
12	Assembly (SH) Finish 9.10	Tutor/ Biometrics	Break	Tutor/ Fire Drill	Tutor/ PRAISE	Lunch - Mezzane	Metacognition	Tutor/ Enrichment Offer



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Teaching & Learning: Metacognition

Our strategic priority for the next academic year

The Why

EEF research shows that teaching students *how* to learn can improve progress by **+7 months**. We want to empower our students to become **engaged, independent individuals** who take ownership of their learning and their future.

Inclusive Classrooms

By explaining the learning process, we remove the fear of the unknown. This transparency turns independent work from a source of stress into a **predictable and manageable process** for all students.



1. OPEN MINDSET

Approaching all new learning and feedback with a curious, determined and open mind. With this mindset, you show resilience and perseverance because you know that making mistakes is simply a natural part of the learning process, helping you grow in every lesson.

Inclusive
 Respectful



2. STRATEGY PLANNING

Thinking deliberately about *how* you learn. This means choosing the right approach for a task, checking your progress, and reflecting on what worked so you can improve next time.

Prepared
 Excellent



3. CONNECTION FINDING

Linking new ideas to what you already know. Recognising patterns across different subjects makes your understanding stronger, more flexible, and builds purpose for long-term success.

Aspiration
 Socially Responsible

Mobile Phones



 **HOULTON
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NEW MOBILE PHONE RULES IN UK SCHOOLS

What you need to know

 New national rules came into force on
Monday 29 June 2026.

The government guidance is clear:
**schools should be mobile phone-free
by default for the whole school day.**

WHAT DOES THIS MEAN?

The rule applies for the entire school day, including:

- ✓ Lessons
- ✓ Time between lessons
- ✓ Break times
- ✓ Lunch times

 This also includes other smart devices that can send or receive messages or notifications, such as smartwatches and similar devices.

IF PUPILS BRING A PHONE INTO SCHOOL, THEY MUST HAND IT IN AT THE START OF EVERY MORNING.

OUR SCHOOL RULES

NOW – UNTIL THE END OF THIS ACADEMIC YEAR

Pupils must **hand their phone in** at the start of every morning.

FROM SEPTEMBER 2026

We will be using **secure phone pouches**.

All phones must be placed in a secure pouch at the start of the day and will remain locked away until the end of the school day.

 These changes help create a calm, safe and focused environment where every pupil can learn, thrive and connect face-to-face.

THANK YOU FOR YOUR SUPPORT

We know these changes will have a positive impact on learning, wellbeing and the school experience for all our pupils.

*Working together
for a better school day*

How do the pouches work?

Top Flaps/ Pouch
Opening and lock
mechanism

Signal Blocking Pouch Body
(where the phone is stored)



When unlocked,
squeeze here to make
an opening to get
your phone in and out
of the pouch



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How do the pouches work?

Lock Button Unlocked



Lock Ball

Take care to ensure the lock button is fully retracted and not resting on anything when taking your phone in and out of the pouch.



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How do the pouches work?

Lock Button Unlocked



Lock Ball



To unlock simply tap the lock ball against an unlocking station when leaving at the end of the day.

Beginning the day well is so important.....

When students arrive to school their pouch should be unlocked. If it's locked, they should get it unlocked by a member of staff at the entrance.

- You should turn your phone off or put it in flight mode to save your battery.
- Before they have reached the gate, their phone must be in the pouch and the pouch must be locked.
- They must put their pouch with their phone locked in it inside their bag and get ready to have a good day at School.



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Homework

"Homework has a positive impact on average (+5 months), particularly when it is short, focused, and directly linked to learning in the classroom."

EDUCATION ENDOWMENT FOUNDATION (EEF) RESEARCH EVIDENCE

How we support our students:

Teachers set clear, targeted tasks on **Google Classroom**. Parents can track assignment details, feedback, and due dates live via **EduLink One**.

Subject Group	Frequency	Digital Platform / Method
Maths	Weekly	Sparx Maths
English	Weekly	Bedrock Learning
Science	Weekly	Educake
Languages, Humanities, Creative & Performing Arts	Fortnightly / Termly	Mini-tests, research, creative tasks and written work

Big Questions at the Dinner Table



Every term, we also send home "Big Questions" linked to the curriculum to help parents join in with current learning and encourage deep, rich conversations at home..



PREPARED

Being **Prepared** at Houlton School means staying on top of homework. This is a key expectation for every student.

Parents can support organisation by tracking assignments and due dates on Edulink.



Each subject will assess pupils' work regularly, giving formal feedback.

Key Stage 3:

Pupils will receive feedback at least once every three weeks in core subjects (English, Mathematics, Science) and at least once per half-term in all other areas of the curriculum.

There will be at least 6 internal assessments recorded per subject in each academic year.

Key Stage 4:

Pupils will receive feedback at least once every three weeks in all subjects (excluding PSHRE, RS and PE)

There will be at least 9 internal assessments recorded per subject in each academic year.

Key Stage 5:

Pupils will receive feedback at least once every three weeks in all subjects.

There will be at least 12 internal assessments recorded per subject in each academic year.

Teachers will use their knowledge of pupils' end of KS4/5 target grades whenever key feedback opportunities arise so that they are clear of what pupils must know and remember in order to be successful.

Attendance

Attendance is at the heart of every child's success.

- Regular attendance provides pupils with the best opportunity to achieve academically, develop positive relationships, and fully engage in school life.
- Attendance is everyone's responsibility. At Houlton School, attendance is led by our Assistant Principal Hollie Tomlinson, with support from our Attendance and Educational Welfare Officer and the Pastoral Team.

Our Attendance and Educational Welfare Officer supports pupils, parents and carers by:

- Conducting regular check-ins and telephone calls.
- Carrying out Safe and Well visits where appropriate.
- Working closely with the Pastoral Team to identify and remove barriers to attendance.
- Managing and advising on leave of absence requests.
- Providing guidance and strategies to help improve attendance.
- Holding face-to-face meetings with parents, carers and external agencies to support positive attendance outcomes.

Attendance Drives Achievement



Research shows that missing just 10 days of school can reduce a child's chance of reaching the expected standard by 25%.

Reporting Absence: Studybugs



1. Download

Get the Studybugs app for free on iOS, Apple or Android. It is our primary system for reports.



2. Register

Sign up securely once and link to Houlton School. Your data is kept private.



3. Report

Report absence in seconds at any time. No need to phone the office in the morning.

Partnership and Support

Punctuality

Lessons Begin: 8.40 AM Sharp

Gates open 8.20am – All students should be
onsite by 8.30am

Being 5 minutes late daily adds up to 3 days of
lost learning every year.

We Are Here

If your child is struggling with attendance,
please reach out early.

We can provide pastoral support and
guidance to help them feel confident at
school.

Thank you for your support.

Questions? Please speak with our Year 7 team.

EduLink One: Key Parent Features



Update Information

Keep your contact details, emergency contacts, and medical records up to date instantly without paper forms.



Rewards & Praise

Receive real-time notifications for Reward Points and positive achievements your child earns during the day.



Consequences

Stay informed regarding behaviour points, detentions, or concerns, ensuring a consistent home-school partnership.



Progress Reports

View and download Termly Progress Reports and academic assessments directly to your device.

Access all these features via the "EduLink One" app or web portal.

Safeguarding & Pastoral Care

At Houlton School, your child's wellbeing is just as important as their education. From their very first day, we work hard to ensure every student feels safe, supported and valued.

How we support our students:

Our support includes a dedicated Safeguarding & Pastoral Team, Form Tutors and Teachers, Secure recording of safeguarding concerns through CPOMS, and close multi-agency working with the Police, Social Care, School Nursing and other specialist services to ensure every child receives the right support at the right time.

- Trusted adults available
- Wellbeing, mental health & online safety
- Working closely with parents & carers
- Supporting a positive Year 7 transition
- A caring community where every child is known



OUR PROMISE



We will listen.



We will take **concerns** seriously.



We will **support** your child.



We will **work with you**.



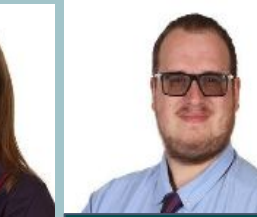
We will always put **children's safety** first.



No concern is too small.
Every student has trusted adults they can talk to if they are worried about themselves or someone else.



Meet
the SG
Team

 MRS WARDE LEAD DSL	 Mrs Pountney Head of School	 Mrs Cleaver SG & CIC Coordinator	 Mrs Hoult Executive Office Manager	 Mrs Mehta KS3 Lead	 Ms Lancini Assistant Principal	 Mrs Hingulage Head of Year 9	 Mrs Cunliffe Head of Year 7	 Mr Bernard Head of Year 8
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Key Dates:



HOULTON KEY DATES 2026–2027

DAY / DATE	EVENT	DETAILS
Tuesday 1 September 2026	Teacher Training Day	School closed to students
Wednesday 2 September 2026	All Students Return	First day for all students
Friday 18 September 2026	Culture Day	Period 4 – Years 7, 9 & 11 Period 5 – Years 8, 10 & 12
Monday 28 September 2026	School Photos	Years 7, 9, 11 & 12
Thursday 8 October 2026	Meet the Tutor Evening	Years 7, 10 & 12
Monday 26 October – Friday 30 October 2026	Half Term	School closed
Wednesday 18 November 2026	Year 7 Trip	TBC
Friday 27 November 2026	Teacher Training Day	School closed
Monday 30 November 2026	Flu Vaccinations	Years 7–11
Thursday 10 December 2026	Christmas Jumper Day	Whole School
Thursday 17 December 2026	Rewards Assemblies	Years 7–11
Friday 18 December 2026 – Sunday 3 January 2027	Christmas Holidays	School closed
Monday 4 January 2027	Teacher Training Day	School closed
Monday 15 February – Friday 19 February 2027	Half Term	School closed
Friday 12 March 2027	Whole School Photos	
Thursday 25 March 2027	Teacher Training Day	School closed
Monday 29 March – Friday 9 April 2027	Easter Holidays	School closed
Monday 3 May 2027	Bank Holiday	School closed
Monday 31 May – Friday 4 June 2027	May Half Term	School closed
Friday 25 June 2027	Teacher Training Day	School closed
Thursday 15 July 2027	Assessment Review Evening	
Wednesday 21 July 2027	Break Up for Summer	Last day of term



Communication Flow Chart

What is your enquiry about?

Academic

Academic progress/ homework/
parent's evening/ behaviour
within lessons

Contact the pupils
teacher for the relevant
subject or club

Do you need
further
support?

No

Yes

End

Refer to relevant HOF/
HOY / KSL

Do you need
further
support?

No

Yes

End

Refer to Line Manager /
Relevant SLT

Trips

Trips / Enrichment

Contact the Trip Lead/
Organiser

Do you need
further
support?

No

Yes

End

Refer to relevant HOF /
SLT

End

SEND

SEND needs

Contact Form Tutor

Do you need
further
support?

No

Yes

End

Refer to SENDCo

End

Do you need
further
support?

No

End

Yes

Pastoral

Pastoral matters - Wider School
Behaviour/ Mental Health/
Friendship/ Concerns/ Detention

Contact Form Tutor

Do you need
further
support?

No

Yes

End

Refer to HOY

Do you need
further
support?

No

Yes

End

Refer to KSL/ DSL/
External Agency

Attendance

Absence or Attendance

Contact Front of House

Do you need
further
support?

No

Yes

End

Refer to Attendance
Officer

Do you need
further
support?

No

Yes

End

Refer to HOY/ KSL

Other

Everything else

Contact Front of House

Teacher

HOY/ HOF

KSL

Refer to Relevant SLT

Yes

Do you need
further
support?

No

End

Safeguarding

STOP

If the enquiry is
safeguarding
related, ignore
this flowchart and
follow the
school's
safeguarding
procedures and
practice

End-

Issue response to
enquirer and
complete necessary
action.
CC relevant staff in,
plus Head of Years/
Key Stage Lead if
appropriate

What next?

Please click on the link to view the frequently asked questions from last years Year 7 parents:

[Frequently Asked Questions](#)